

**APPLICATION FORM AND LEARNING AGREEMENT
ESSENCE OF CARE COURSE
May 2012**

Name		
Department / Ward		Ext
Email		
Manager name		Ext
Mentor / link person name		Ext
Venue	Kensington & Chelsea College	

CANDIDATE COMMITMENT

Course dates:	May 14 th , 21 st , 28 th , June 11 th , 18 th , 25 th
Course assignments	6 written pieces of work to be handed in to Dawn Grant by an agreed date
Attendance	80% attendance is required for a pass. Please be responsible for your off duty
Participation	Actively participate in classroom activities. Network with fellow colleagues
Cost	The Trust pays the college for this course - Please ensure you attend on time and complete the whole course. Your ward/dept will incur a cost for non completion

Please specify the knowledge and skills that you hope to gain from the course, and how it will benefit both you and your ward / department in your current role:

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As the candidate, I understand that the programme will involve attending 6 full days at college and completing 6 written assignments. I confirm that I am able to do this.

SIGNED: _____ **DATE:** _____

LINE MANAGER COMMITMENT:

Literacy and numeracy	Ensure that literacy and numeracy tests are completed prior to application
Release of learner	Every Monday release learner for study day at KCC for 6 consecutive weeks
Development	Support & take an interest in the learners course progress
Reference	Provide final professional reference for learner

As the manager I undertake to support the candidate on this programme, including provision of time to attend college and complete the associated written assignments.

SIGNED: _____ **DATE:** _____